

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO THE DEVELOPMENT CONTROL COMMITTEE

1 FEBRUARY 2018

REPORT OF THE CORPORATE DIRECTOR OPERATIONAL AND PARTNERSHIP SERVICES

RESULT OF TIMINGS OF MEETINGS SURVEY – DEVELOPMENT CONTROL COMMITTEE STARTING TIME

1. Purpose of Report

1.1 The purpose of this report is for the Development Control Committee to:-

- note the results of a second timings of meeting survey recently undertaken at the request of Members of the Committee.
- propose any revision to the timings of its meetings to be included in the development of the future calendar of meetings planned to be presented to Council in May 2018.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

2.1 The establishment of necessary Committees and other bodies, including the timing and cycle of these, fulfils the requirements of the Constitution and enables the Authority to work towards the successful achievement of all its Corporate Priorities.

3. Background

3.1 The Democratic Services Section of the Directorate, in accordance with a provision of the Local Government Measure (Wales) Act 2011, carried out a timings of meetings survey in August 2017 which was completed by Members of all Council Committees following the composition of these bodies at the Annual meeting of Council on 17 May 2017. This exercise was completed in order to establish a starting time for each particular Committee meeting based on the majority of preference of Members of that Committee.

3.2 It is incumbent upon the Authority to carry out this exercise at least once in any new term of office following the local government elections, under the above legislation.

4. Current situation/proposal

4.1 At the last meeting of the Development Control Committee, held on 21 December 2017, and as a result of some minor changes to the membership of this Committee since the timings of meetings survey was carried out last August, Members were of the opinion that a further timings of meetings survey should be completed, in order to establish whether or not there should be a change in the starting time of these meetings in the future. It was resolved that the outcome of this be reported to the next Committee meeting.

- 4.2 The above was undertaken on 5 January 2017 and completed by all Members of the Committee. The results of this survey are as follows:-

Preferred Starting time (for Future Meetings)			
9.00am	10.00am	2.00pm	No Preference
1 Member	4 Members	8 Members	5 Members

- 4.3 Any change that may be put in place as a result of the survey may, in turn, have an effect upon timings of the Committee pre-meetings, Training Log sessions and Development Control Committee Site Inspections.
- 4.4 Should the Committee be minded to propose a change to future meeting times, as indicated in paragraph 4.2, this will impact on the current schedule of meetings for 2017- 2018 as approved by Council. The Development Control Committee meeting scheduled on 26 April 2018 would clash with a meeting of the Audit Committee on the same date and time.
- 4.5 The Committee is requested to recommend that any revision to the timings of its meetings be included in the development of the future calendar of meetings planned to be presented to Council in May 2018.

5. Effect upon Policy Framework and Procedure Rules

- 5.1 The provisions of this report do not have any effect upon the Policy Framework of the Council nor the Council Procedure Rules as set out in Part 4 of the Authority's Constitution.

6. Equality Impact Assessment

- 6.1 There are no equality implications regarding this report.

7. Financial Implications

- 7.1 There are no financial implications regarding this report.

8. Recommendations

- 8.1 (1) that Members note the outcome of the Development Control Committee timings of meetings survey.
- (2) that any revision to the timings of its meetings be included in the development of the future calendar of meetings planned to be presented to Council in May 2018.

P A Jolley
CORPORATE DIRECTOR - OPERATIONAL AND PARTNERSHIP SERVICES
January 2018

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Background documents:

There are no background documents in relation to this report other than the results of the previous Timing of Meeting Survey for this Committee undertaken in August 2017, which was subsequently forwarded onto Council for noting as part of the overall timings of meetings survey for all Committees, Sub-Committees and Panels, etc.